



Academic Year 2021/2022 Risk Assessment Form

COVID-19 RISK ASSESSMENT

School	Wolds Learning Partnerships Schools				
Description of Task/Activity	Covid-19 – Return to Plan A				
Persons at Risk	Staff, Pupils, Visitors and Contractors				
Risk Assessment Number	Covid-19 Version 18	Assessment Date	August 2021	Review Date	As and when required

Overview

The government continues to manage the risk of serious illness from the spreads of the Covid-19 virus. It was announced on 19th January that at the temporary introduction of Plan B is to end on 27th January.

Covid-19 continues to be a virus that we learn to live with and it is imperative to reduce the disruption to children and young people's education remains. Our priority is to deliver face to face, high quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances, mental physical health.

Hazards Identified	Initial Risk Rating (VH/H/M/L)	Effective Control Measures in Place	Residual Risk Rating (VH/H/M/L)	Further Action/ Additional Controls Required
Being infected by Covid-19 - Risk from environmental exposure, exposure to persons, transmission from touching contaminated objects.	Medium	Mixing and 'Bubbles' It is no longer necessary to keep children in consistent bubbles.	Low	https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-



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	<p>Children under 5 years are exempt from self-isolation and do not need to take part in daily testing of close contacts. They are advised to take a PCR test if the positive case is in their household.</p> <p>Pupils with SEND identified as close contacts should be supported by their school and their families to agree the most appropriate route for testing including, where appropriate, additional support to assist with swabbing.</p> <p>18-year olds will be treated in the same way as children until 6 months after their 18th birthday to allow them the opportunity to become fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact.</p> <p>From Monday 17th January, the 7-day self-isolation period for people who record a positive PCR test result for COVID-19 has been reduced to 5 days in most circumstances, unless you cannot test for any reason.</p> <p>Individuals may now take LFD tests on day 5 and day 6 of their self-isolation period. Those who receive two negative test results are no longer required to complete 10 full days of self-isolation. The first test must be taken no earlier than day 5 of the self-isolation period and tests must be taken 24 hours apart. This also applies to children under 5, with LFD testing at parental or guardian discretion. If both these test results are negative, and you do not have a high temperature, you may end your self-isolation after the second negative test result and return to your education setting from day 6. If either of the tests is positive, you must self-isolate until you get two negative tests on consecutive days or until the 10 full days self-isolation is complete, whichever is earliest.</p>		<p>https://www.gov.uk/government/publications/coronavirus-covid-19-local-restrictions-in-education-and-childcare-settings/contin-gency-framework-education-and-childcare-settings</p>
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	Medium	<p>Anyone who is unable to take LFD tests will need to complete the full 10-day period of self-isolation.</p> <p>The Trust will continue to work with health protection teams in the case of a local outbreak. If there is an outbreak in a setting or if central government offers the areas enhanced response package, a director of public health may advise the school temporarily introduce some control measures.</p> <p>Face Coverings</p> <p>From 20th January, face coverings are no longer advised for pupils, staff and visitors in classrooms.</p> <p>From 27th January, face coverings are no longer advised for pupils, staff and visitors in communal areas. Face coverings are no longer required by law in any setting however public health guidance will remain in place, suggesting individuals should continue to wear a face covering in crowded and enclosed spaces, where you may come into contact with people you do not normally meet.</p> <p>In circumstances where face coverings are recommended – a director of public health may advise that face coverings should temporarily be worn in communal areas or classrooms by pupils, staff and visitors as part of the stepping up and down measures, these are covered in the contingency plan. Any local introduction of face coverings will be subject to routine review and removed at the earliest opportunity.</p> <p>No pupil should be denied education on the grounds that they are, or are not, wearing a face covering.</p>	Low	
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	Medium	<p>Increasing/Decreasing Measures</p> <p>The Trust will have a Management Outbreak Plan outlining how schools will operate if there were an outbreak in the school or local area.</p> <p>If there are several confirmed cases over a 14 -day period, this may be an outbreak. The Trust will call the dedicated advice service who will escalate the issue to the local health protection team where necessary and advise if any additional action is required, such as implementing the Management Outbreak Plan or elements of the plan. Contact details are DfE Helpline – 0800 046 8687, Option 1 for advice on action to take in response to a positive case.</p> <p>The contingency framework describes the principles of managing local outbreaks of Covid-19 in education and childcare settings.</p>	Low	
	Medium	<p>Personnel Hygiene</p> <p>Pupils and staff will be encouraged to regularly wash their hands thoroughly for 20 seconds with running water and soap and dry them thoroughly or use alcohol hand gel or sanitiser ensuring all parts of the hands are covered.</p> <p>The Trust will continue to encourage pupils and staff to maintain good respiratory hygiene by promoting 'Catch It, Bin It, Kill It'.</p> <p>Personal Protective Equipment</p>	Low	



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	Medium	<p>The use of Personal Protective Equipment (PPE) will not be required by most staff beyond what they would normally need to wear for work.</p> <p>Cleaning Schedules</p>	Low	<p>See Management Outbreak Plans for Primary & Secondary Schools</p> <p>https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care</p>
	Medium	<p>An appropriate cleaning schedule will be maintained ensuring all surfaces likely to be touched in pupil/staff areas are regularly cleaned with the appropriate cleaning detergents/sanitiser.</p> <p>Ventilation</p>	Low	
	Medium	<p>All windows that can be opened will be opened in room that is being used and door wedges used to ensure doors, as long as they are not fire doors, are propped open to encourage air ventilation. Staff using rooms with door wedged open must remove the wedges in the event of the fire alarm.</p>	Low	
	Medium	<p>In cooler weather, windows should be opened enough to provide constant background ventilation and opened more fully during breaks, between lesson changeover and when the room is empty to allow more air to circulate in the room.</p> <p>Open high-level windows where possible in preference to low level to reduce draughts.</p> <p>Most types of air conditioning systems can continue to be used as normal but if there is a centralised ventilation system that removes and circulates air to different rooms then the recirculation must be turned off and use a fresh air supply.</p>	Low	



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	<p>Medium</p>	<p>Mechanical ventilation systems will be adjusted to increase the ventilation rate where possible and adjusted to fresh air or if not, operated as normal as long as they are within a single room and supplemented by an outdoor air supply.</p> <p>The air quality will be monitored in classrooms and meeting rooms on a regular basis using a CO² Monitor.</p> <p>Following Public Health Advice on Testing, Self-Isolation and Managing Confirmed Cases of Covid-19</p> <p>When an individual develops Covid-19 symptoms or has a positive test:</p> <ul style="list-style-type: none"> • The school should be notified. • The person concerned should not come into the school. • If anyone in school develops symptoms, however mild, they should be sent home and follow public health advice. <p>Staff and pupils will be told to self-isolate if:</p> <ul style="list-style-type: none"> • They have any symptoms of Covid-19. • They have tested positive for Covid-19. • They are required to quarantine if arriving in England from abroad if required by any travel restrictions in operation. <p>Staff must take a test on the day on which symptoms are reported and confirmation send to HR. Failure to take a test on the day of</p>	<p>Low</p>	<p>https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings</p> <p>https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/index.htm</p>
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	<p>Medium</p>	<p>symptoms are reported may result in staff being classed as absent therefore this will be unpaid.</p> <p>Pupils or staff reporting to the medical room with symptoms must have their names and contact details recorded and a follow up contact made to confirm that the individual has booked as test and instructed not to attend school until the results of the test have been confirmed. Staff and parents will be asked to inform the school of the results immediately.</p> <p>Any individual with symptoms should avoid public transport and wherever possible be collected from the school by a family member.</p> <p>Contactless thermometers will be available for any member of staff or pupil who feels unwell when in school and they will be isolated and sent home if they are showing a high temperature.</p> <p>Identified staff will be trained on responding to a suspected case of Covid-19 and also how to use PPE if required. If a pupil is waiting collection, they should be left in a room on their own if possible and safe to do so. A window should be open for fresh ventilation if possible. Appropriate PPE should be used if close contact is necessary. All rooms used should be cleaned after the individual has left.</p> <p>Asymptomatic Testing</p> <p>Staff and secondary school pupils should continue to undertake twice weekly home test with a lateral flow device (LFD) until advised to do so.</p>	<p>Low</p>	<p>https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools</p>
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		<p>Primary age pupils (those in Year 6 and below) are not required to regularly test, unless they have been identified as a close contact for someone who has tested positive and therefore advised to take lateral flow tests for 7 days.</p> <p>Parents and visitors are to be encouraged to take an LFD test before entering school.</p> <p>Pupils and staff with a positive LFT result should self-isolate in line with the stay at home guidance.</p> <p>LFD tests are mainly used in people who do not have symptoms of COVID-19. If you take an LFD test and the result is positive, you should report the result and follow this guidance. You do not need to take a follow-up PCR test, unless:</p> <ul style="list-style-type: none">• you wish to claim the Test and Trace Support Payment – to claim the Test and Trace Support Payment, you must have tested positive for COVID-19 following a PCR test or an assisted LFD test• you have received an email or letter from the NHS because of a health condition that means you may be suitable for new COVID-19 treatments – if this applies to you and you develop any COVID-19 symptoms, you should use the PCR test kit that was sent to you in the post for this purpose; if you have not received a PCR test kit you can arrange to have a PCR test• you are taking LFD tests as part of research or surveillance programmes, and the programme asks you to take a follow-up PCR test		
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	<p>Medium</p>	<ul style="list-style-type: none"> • you have a positive day 2 LFD test result after you arrive in England <p>If you have any of the main symptoms of COVID-19, arrange to have a PCR test by ordering it online or by calling 119. You do not need to take a PCR test if you have already taken an LFD test and the result was positive.</p> <p>Attendance</p> <p>In most cases, parents and carers will agree that a pupil with symptoms should not attend school, given the potential risk to others. If a parent or carer insists on a pupil attending school, a decision can be taken to refuse a pupil, in our reasonable judgement, it is necessary to protect other pupils and staff from possible Covid-19 infection. The decision will be carefully considered in light of all the circumstances and current public health advice.</p> <p>Those formerly considered to be clinically extremely vulnerable - Children and young people who were previously identified as being in one of these groups, are advised to continue to follow the guidance contained in Coronavirus: how to stay safe and help prevent the spread. Children and young people previously considered CEV should attend school and should follow the same COVID-19 guidance as the rest of the population. In some circumstances, a child or young person may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice.</p> <p>School Workforce</p>	<p>Low</p>	<p>https://www.gov.uk/guidance/covid-19-coronavirus-restrictions-what-you-can-and-cannot-do</p>
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	Medium	<p>The Senior Leadership Team are best placed to determine the workforce required to meet the needs of their pupils. The government is no longer advising people to work from home if they can.</p> <p>Following expert clinical advice and the successful rollout of the COVID-19 vaccine programme, people previously considered to be particularly vulnerable, clinically extremely vulnerable (CEV), and high or higher-risk are not being advised to shield again. If staff were previously identified as being in one of these groups, they are advised to continue to follow the guidance contained in Coronavirus: how to stay safe and help prevent the spread – see link</p> <p>In some circumstances, staff may have received personal advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice. Whilst individual risk assessments are not required, employers are expected to discuss any concerns that people previously considered CEV may have.</p> <p>Educational Visits</p>	Low	
	Medium	<p>All schools will undertake a full and thorough risk assessment in relation to all educational visits and ensure that all public health advice, such as hygiene and ventilation requirements are included as part of the risk assessment.</p> <p>Transport</p>	Low	
	Medium	<p>Transport services will continue to be provided as normal where pupils are travelling to school. It is recommended that face coverings are worn in enclosed and crowded spaces where you may come into</p>	Low	



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	<p style="text-align: center;">Medium</p>	<p>contact with people you don't normally meet. This includes public transport and dedicated transport to school.</p> <p>Meetings</p> <p>Meetings can be held in large meeting rooms and classrooms where they can be well ventilated, socially distanced room and with a CO² monitor present to ensure the air quality is at an acceptable level.</p> <p>In Secondary schools only – the meeting of colleagues in large offices (over 8sqm) where windows can be opened and social distancing can be maintained are permitted.</p> <p>It is advised that face coverings are worn in meeting rooms/offices where social distancing cannot be maintained.</p> <p>Alternatively, socially distanced meetings can be held outside.</p> <p>Governing Body meetings will remain virtual.</p> <p>Schools Visitors</p> <p>Trust Staff – visits will continue to the schools however colleagues are to only attend one school per week. Staff are to ensure Lateral Flow Tests are taken daily, no meetings with colleagues in person – all by Teams.</p> <p>Colleagues from schools should not visit other schools (unless requested by the CEO) and senior teams are advised to limit all in person contact with other school leaders.</p>	<p style="text-align: center;">Low</p>	
	<p style="text-align: center;">Medium</p>	<p>Trust Staff – visits will continue to the schools however colleagues are to only attend one school per week. Staff are to ensure Lateral Flow Tests are taken daily, no meetings with colleagues in person – all by Teams.</p> <p>Colleagues from schools should not visit other schools (unless requested by the CEO) and senior teams are advised to limit all in person contact with other school leaders.</p>	<p style="text-align: center;">Low</p>	



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		<p>Governing Body Visitors to schools are required to take two Lateral Flow Tests in the week leading up to the site visit and during the visit are to wear a face covering and use a hand sanitiser on entering the premises.</p> <p>Other visitors (including parents and carers) are to be asked to wear a mask and use a hand sanitiser on entering the premises.</p> <p>Contingency Planning</p> <p>Each school will have a Contingency Plan in place which will include key operational information – for example:</p> <ul style="list-style-type: none"> • The person responsible for the day to day operation of the school in the event of the Head Teacher’s absence. • How the school will function in the absence of senior members of staff or site personnel. • Key roles and responsibilities. • Communication to children, pupils and students, parents, carers and staff. • Details on when and how to seek public health advice and any details on the types of control measures that may be required to put in place following this advice. 		
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		<ul style="list-style-type: none"> Other measures – consider limiting Open Days, Parental/Carers Attendance in school, Transition or Taster Days, Residential Educational Trips, Live Performances. 		
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Assessor Review					
Assessor Name	Adele Pinder	Assessor Signature		Date	21 st September 2021
Assessor Name	Adele Pinder	Assessor Signature		Date	19 th October 2021
Assessor Name	Adele Pinder	Assessor Signature		Date	11 th November 2021
Assessor Name	Adele Pinder	Assessor Signature		Date	29 th November 2021
Assessor Name	Adele Pinder	Assessor Signature		Date	7 th December 2021
Assessor Name	Adele Pinder	Assessor Signature		Date	16 th December 2021
Assessors Name	Adele Pinder	Assessor Signature		Date	4 th January 2022
Assessors Name	Adele Pinder	Assessor Signature		Date	17 th January 2022
Assessors Name	Adele Pinder	Assessor Signature		Date	24 th January 2022

Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	August 2021
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Risk Assessment Review					
Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	21 st September 2021
Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	19 th October 2021
Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	11 th November 2021
Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	29 th November 2021
Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	7 th December 2021
Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	16 th December 2021
Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	4 th January 2022
Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	17 th January 2022
Responsible Persons Name	Jonathan Britton	Responsible Persons Signature		Date	24 th January 2022