



Bereavement Policy

This policy is applicable to: Pocklington Community Junior School as part of the Wolds Learning Partnership (WLP)

Version 1.0

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<p>Name of Responsible Committee/Individual:</p>	Board of Governors
<p>Implementation Date:</p>	September 2020
<p>Review Date:</p>	September 2022
<p>Target Audience:</p>	Staff, Parents and Carers, Pupils, Visitors



Introduction

A death can affect the school community in many different ways. Adults and pupils benefit from being kept informed of a death. Rumour and gossip can be very damaging and can lead to both young and old developing the attitude that the death is not a topic to talk about. Children and young people have a healthy curiosity and if they are not informed of the circumstances, or feel they are unable to ask questions, their normal grief process can be obstructed.

Rationale

At Pocklington Community Junior School, we believe that bereavement and loss are an inevitable part of living and growing. We provide opportunities within our setting for children to develop their own appropriate range of emotional, spiritual and intellectual responses to manage these experiences. We believe that the ethos of the school, based on openness and mutual support, provides a framework in which these experiences can be realised in a supportive manner.

Bereavement affects everyone in different ways and for different periods of time. Whatever the level of understanding about bereavement, we have a duty to help support anyone when they could be feeling their most vulnerable, in the way that best meets their needs. By adopting a planned and considered approach, the school can support the emotional wellbeing of the child, family and staff.

Aims

- To provide a framework for all staff, both teaching and non-teaching, to give guidance in how to deal sensitively and compassionately with difficult and upsetting circumstances.
- To meet the needs of all children and staff, and to be a place that both child and family can rely on, and gain much needed support.
- For the whole school community to work together, with outside agencies as appropriate, to support each other.
- For staff to have time and space to work through their own feelings and become aware of the needs of the children.
- For children to have the opportunity to tell their story, express their feelings, share their memories and develop coping strategies through support by sensitive staff.
- To have clear expectations about the way school will respond to the death, and provide a nurturing, safe and supportive environment for all.
- The family will feel supported and be given an opportunity to express their feelings of loss.

Guidelines

The following guidelines will provide a framework for informing staff, governor and pupils following a death.

Informing staff and governors of a death in the school community

- Where possible, discussion should take place with the family and their wishes taken into account before decisions are taken, on how and what to tell the staff in school.
- All staff should be informed of a bereavement as soon as possible, being given information. A staff meeting will be arranged as soon as practicable and absent staff will be identified. Arrangements will be made to inform absent staff over the telephone.
- The Senior Leadership Team will be prepared for reactions to this news, including visible signs of upset and feeling of anger/guilt. People may connect the incident to their own personal experience of bereavement, so feelings about past bereavements may need to be discussed. This is a perfectly natural response.
- The Senior Leadership team will be available to talk issues through with a member of staff, parent or child if they are finding the situation particularly hard. Families will also be provided with advice of support services available to them.
- Bereavement support or counselling should be available to all as necessary.
- Where reasonably practical, all staff that have requested to attend the funeral or memorial service will be released from class.

Informing pupils of a death in the school community

Pupils of all ages can experience grief and loss.

- Pupils in the same class, should be told, in small groups by adults they know.
- A letter should go to families within school, in agreement with and whilst respecting the privacy and confidentiality of the bereaved family
- Staff will be provided with guidelines of how to inform pupils (Appendix 2).
- Time and space will be provided
- Staff will be as honest as possible about their own feelings and experiences and talk about their relationship with the person.

Ongoing support

- The family and staff will be given an opportunity to celebrate the life of the person with a special assembly (or appropriate event, and if necessary) held in school at an appropriate time.
- School will provide ongoing support to children to explore their feelings and memories through identified activities. Some opportunities may include storytelling, remembering activities, and expressing feelings activities.
- ELSA support (or similar) will be provided, if necessary.

- Referrals to specialist agencies will be conducted, if necessary.

Supporting pupils of a death outside of the school community

When school is informed of a bereavement that is linked to a school, pupil e.g. family member, close family friend, pet etc:

- The family should be asked how the school can be involved to support the child and family.
- It should be explained to the family how school can provide resources to support the pupil.
- Both parties will monitor any changes in child's behaviour and share any information.
- ELSA support will be provided, if necessary.
- Referrals to specialist agencies will be conducted, if necessary.

Monitoring

The policy will be monitored and updated every two years.

The guidance and resources will be reviewed at regular intervals to enable any new resources or information to be included.

References

- Winston's Wish Positive Responses to Death – A strategy for schools.

Appendix 1

Useful online resources and information

- www.winstonswish.org.uk – a useful website offering practical ideas for helping those bereaved in the family and school community.
- www.childbereavement.org.uk - a bereavement support service for children who have suffered a loss
- bhf.org.uk/smallcreature British Heart Foundation site to help children come to term with loss using carton creatures.

Books on Bereavement

- Granpa – John Burningham
- When Dinosaurs Die – L & M Brown
- Liplap's Wish – Jonathan London And Sylvia Long
- The Memory Tree – Britta Teckentrup

Appendix 2

Guide for how to inform pupils

- Be honest



- Use clear language
- Expect questions
- Recognise every death and reaction to it is unique
- Don't assume
- Allow time
- Acknowledge that some days will be better than others

Suggested script

"I've got some really sad news to tell you today that might make you sad. (Name)died yesterday. This means that we won't see (name) again. We have lots of memories of (name) that we can think about and we can celebrate those together"

Class resources

Resources such as the 'Bereavement in Schools' pack will be used, which can be located at:
<https://www.scottishbooktrust.com/uploads/store/mediaupload/207/file/Bereavement%20in%20schools.pdf>